

SCHOOL OF BUSINESS AND COMPUTER SCIENCE

Accountancy Training and Education Centre

September 2017 Semester Time-Table

Classes commence Monday, September 11, 2017

CHAMPS FLEURS CAMPUS

FULL-TIME CLASSES - 3 Month Semester

Programme	Levels	Course	Day	Time	Lecturer	FIRST DAY OF CLASS
FIA	Introductory	FA1 - Recording Financial Transactions	Wednesday & Friday	8:30 - 12:30 & 1:00 - 4:00	Desmond LY	Wednesday 13-Sep-17
		MA1 - Management Information	Tuesdays & Thursdays	9:00 - 12:00 & 9:00 - 12:00	Jane PW	Tuesday 12-Sep-17
ACCA/FIA	All Full-Time Students	Effective Time Management	Fridays	8:30 - 11:30	Yvette W	Friday 22-Sep-17
FIA	MA1 - Full-Time Students	MS Excel	Mondays	9:00 - 12:00	Dillon S	Monday 23-Oct-17

- 1) Orientation for NEW students will be held on **Saturday, September 9, 2017 at 10:30am – 12:30pm**. Parents are invited to attend this
- 2) Full-time students ONLY will be enrolled for the Employability Skills Training Course – Effective Time Management (no additional charge).
- 3) MA1 students ONLY will be enrolled for MS Excel short course (no additional charge).