

SCHOOL OF BUSINESS AND COMPUTER SCIENCE

Accountacy Training and Education Centre

January 2018 Semester Time-Table

Classes commence Monday, January 22, 2018 - April 21, 2018.

CHAMPS FLEURS CAMPUS**FULL-TIME CLASSES**

Programme	Levels	Course	Day	Time	Lecturer	FIRST DAY OF CLASS
FIA	Introductory	FA1 - Recording Financial Transactions	Thursdays & Tuesdays	9:30 - 12:30 & 9:30 - 12:30	Desmond LY	Thursday, January 25, 2018
		MA1 - Management Information	Wednesdays	9:00- 12:00	Nanda M	Wednesday, January 24, 2018
	Intermediate	FA2 - Maintaining Financial Records	Thursdays & Mondays	1:00 - 4:00 & 1:00 - 4:00	Nanda M	Thursday, January 25, 2018
		MA2 - Managing Cost and Finance	Wednesdays & Fridays	1:30 - 4:30 & 11:00 - 2:00	Nanda M	Wednesday, January 24, 2018
	Diploma	FAB - Accounting in Business	Mondays & Tuesdays	8:00 - 2:00 & 8:00 - 12:00	Linus D	Monday, January 22, 2018
		FMA - Management Accounting	Thursdays	12:00 - 5:00	Imran H	Thursday, January 25, 2018
		FFA - Financial Accounting	Wednesdays & Tuesdays	1:00 - 4:00 & 1:00 - 4:00	Desmond LY	Wednesday, January 24, 2018
ESTC	All Full-Time Students	Business Communication	Fridays	8:00 - 11:00	Brandon G	Friday, February 2, 2018
Short Course	MA1 Full-Time Students	MS Excel	Wednesdays	9:00 - 12:00	Dillon S	TBD

NOTE:**All Full Time Students Only**

Employability Skills Training courses being offered for this semester:

- Business Communication
- Get Work Ready

FIA MA1 Students

- MS Excel Course