

ACCOUNTANCY TRAINING AND EDUCATION CENTRE (ATEC)

COURSE OUTLINE



PROGRAMME: Employability Skills Training Course
DURATION: September - October 2018
DAY(S): Wednesdays
MODE: Full-Time
COMPONENT: Critical Thinking
LECTURER: Brandon Greaves
CAMPUS: Champs Fleurs

Lecture Number	Lecture Day & Date		Time	Hrs	Cum Hrs	Lecture Topic (s)	No./ Type of Session	Important Concepts/ Ideas to know	Expected Reading	Other Matters	Questions	Items Due For Next Class
1	Wed	12-Sep-2018	12:30pm - 2:30pm	2.0	2.00	Course Overview- Intro to Critical Thinking	1 / Lt	<ul style="list-style-type: none"> •What is Critical Thinking? •Characteristics of a Critical Thinker •Common Critical Thinking Styles •Making Connections 				Review Class Work
2	Wed	19-Sep-2018	12:30pm - 2:30pm	2.0	4.00	Grammar	2 / Lt	<ul style="list-style-type: none"> •Language, style, tone, grammar •Grammar and Usage - sentences, phrases and clauses when writing essays 				Review Class Work
3	Wed	26-Sep-2018	12:30pm - 2:30pm	2.0	6.00	The Critical Thinking Process	3 / Lt	<ul style="list-style-type: none"> •The Standards of Critical Thinking •Identifying the Issues •Identifying the Arguments •Clarifying the Issues and Arguments •Establishing Context •Checking Credibility and Consistency •Evaluating Arguments 				Review Class Work
4	Wed	3-Oct-2018	12:30pm - 2:30pm	2.0	8.00	The Structure of Reasoning	4 / Lt	<ul style="list-style-type: none"> Purpose, Point of view, Assumptions, Implications and consequences, Data, facts, and experience, Inferences, Concepts and Questions 				Review Class Work
5	Wed	10-Oct-2018	12:30pm - 2:30pm	2.0	10.00	Problem Analysis and Decision Making - Best Practices	5 / Lt	<ul style="list-style-type: none"> Slow down, Think critically, Impose creativity, Clarify purpose, Focus on major factors, Actively focus in and out, Structure the selection process, Take a step back-does the decision make sense? 				Review Class Work

Key / Legend
 Lt = Lecture T=Tutorial

Last Notes: SBCS reserves the right to make changes to the information contained herein. Any changes effected to the information contained herein will be made known to all students concerned via class announcement. It is thus the responsibility of the student to attend all classes and to keep abreast of matters should they be absent from any class session. Students are advised and encouraged to contact their fellow classmates for updates where class sessions have been missed.
 Date syllabus last modified: July, 2018.