

CORPORATE EDUCATION CENTER (CEC)

COURSE OUTLINE



A Great Place to Learn.

PROGRAMME: University of Sunderland BA (Hons) Business Management Top-Up Degree
DURATION: 5:30 pm to 8:30 pm
DAY(S): Monday
MODE: Part-Time
COMPONENT: Managing Projects
LECTURER: Wayne Homer
CAMPUS: San Fernando

Contract Hours: 40
Actual Hours: 47

Revised 21st February 2019

Lecture Number	Lecture Day & Date		Time	Hrs	Cum Hrs	Lecture Topic (s)	No./ Type of Session	Important Concepts/ Ideas to know/Learning Outcome	Expected Reading	Other Matters	Questions	Items Due For Next Class
1	Mon	25-Mar-2018	5:30-8:30pm	3.0	3.00	Introduction	Lt/T	Introduction to Project Management, course overview	Key Text Pinto, J. K. (2013) Project Management Achieving Competitive Advantage. Harlow: Pearson Education.			
2	Mon	1-Apr-2018	5:30-8:30pm	3.0	6.00	Project Concepts: A	Lt/T	* Understand the factors that make up a project in today's business environment * Be able to analyse and understand the different types of project * Explain: What is a project ?	READING: Pinto (2013) Chapter One. Study Guide Unit 1 (p. 1-13)			
3	Mon	8-Apr-2018	5:30-8:30pm	3.0	9.00	Project Concepts: B	Lt/T	* Examine and understand some of the general concepts involved in a project * Explain the role of the project manager * Identify the skills required to practice project management	READING: Pinto (2013) Chapter One. Study guide Unit 1			
4	Mon	15-Apr-2018	5:30-8:30pm	3.0	12.00	Planning and Monitoring Tools and Techniques: A	Lt/T	* Appreciate the requirements for controlling projects * Explain the application of control mechanisms	READING: - Pinto (2013) Chapter One. Study Guide Unit 2, 3 4 (p.15-63)			

	Mon	22-Apr-2018						No Class (Easter Monday)				
5	Mon	29-Apr-2018	5:30-8:30pm	3.0	15.00	Planning and Monitoring Tools and Techniques: B	Lt/T	* Evaluate the tools and techniques for project management planning and control * Discuss the relative strengths and limitations of project management tools and techniques	READING: Pinto (2013) Chapter 9			
6	Mon	6-May-2018	5:30-8:30pm	3.0	18.00	The Management of Project Costs and Risk: A	Lt/T	* Analyse the key techniques that allow projects to be managed in relation to finance and risk * Be able to explain the key financial appraisal techniques	READING: Pinto (2013) Chapter 8 Study Guide Unit 5 (p.65-87)			
7	Mon	13-May-2018	5:30-8:30pm	3.0	21.00	The Management of Project Costs and Risk: B	Lt/T	*Be able to explain project accounting processes *Be able to discuss project business case approval processes *Discuss the importance of risk in the management of projects	READING: Pinto (2013), Chapter 7			
8	Mon	20-May-2018	5:30-8:30pm	3.0	24.00	Project Team Structuring: A	Lt/T	* Discuss the factors in the business environment that lead to the successful selection of project teams *Analyse the successful management of teams	READING: Pinto (2013) Chapter 6. Study Guide Unit 6, 7 (p.89-113)			
9	Mon	27-May-2018	5:30-8:30pm	3.0	27.00	Project Team Structuring: B	Lt/T	* Understand how the role of managing teams differs from the role of the functional manager * Discuss fully the role of the project manager * Understand the skills required – by the project manager -to practice successful project management	READING: Pinto (2013) Chapter 6			
10	Mon	3-Jun-2018	5:30-8:30pm	3.0	30.00	Case Study	T	Case Study Paper. Session on Academic Writing	Review topics covered to date			
11	Mon	10-Jun-2018	5:30-8:30pm	3.0	33.00	Project Control: A	Lt/T	* Analyse and understand the factors that make up sound project control principles *Describe factors relating to comparing actual performance against plans and other project criteria	READING: Study Guide Unit 8 (p.115 - 157)			
12	Mon	17-Jun-2018	5:30-8:30pm	3.0	36.00	Project Control: B	Lt/T	* Examine various techniques available for reporting on project progress	READING: Pinto (2013) Chapter 13			

13	Mon	24-Jun-2018	5:30-8:30pm	3.0	39.00	Assignment Review	T	Discussion on Assignment Paper	Review Assignment and note any questions			
				8.0	47.00	Consultation	EP	Online Review and Feedback of Draft Assignment Submissions				