



CORPORATE TRAINING



All Subject Areas ...

SHORT COURSES & SEMINARS

2019 SCHEDULE

June						
Course	Location	Start Date	End Date	Day	Time	Cost
The Professional Certificate in Supervisory Management	San Fernando	22-Jun	24-Aug	Sa	01:00 - 04:00	2,250.00
Critical Thinking and Problem Solving for Professionals (Online)	Champs Fleurs	25-Jun	23-Jul	Tu	06:00 - 08:00	600.00
Certified Associate in Project Management - Intermediate Module CAPM	Champs Fleurs	26-Jun	28-Aug	We	05:30 - 08:30	2,750.00
Public Relations and Corporate Communications	San Fernando	26-Jun	14-Aug	We	05:30 - 08:30	2,450.00
Event Planning (Seminar)	Trincity	26-Jun	27-Jun	We/Th	09:00 - 03:30	2,250.00
Certified Associate in Project Management - Intermediate Module CAPM	San Fernando	27-Jun	05-Sep	Th	05:30 - 08:30	2,750.00
Purchasing with Business Ethics for Business Professionals	San Fernando	27-Jun	08-Aug	Th	05:30 - 08:30	1,850.00
Finance for Non-Finance Professionals - Seminar	Champs Fleurs	28-Jun	05-Jul	Fr	09:00 - 04:00	2,450.00

A Professional Certificate in Sales and Marketing	San Fernando	29-Jun	17-Aug	Sa	09:00 - 12:00	2,450.00
The Professional Certificate in Human Resource Management	Trincity	29-Jun	07-Sep	Sa	10:00 - 01:00	2,250.00
PMP® Certification	Champs Fleurs	30-Jun	15-Sep	Su	09:00 - 01:00	5,200.00
Project Management for Business Professionals	San Fernando	30-Jun	04-Aug	Su	09:00 - 01:00	2,250.00
July						
Course	Location	Start Date	End Date	Day	Time	Cost
Public Relations and Corporate Communications	Champs Fleurs	03-Jul	21-Aug	We	05:30 - 08:30	2,450.00
The Professional Certificate in Office Administration	Champs Fleurs	04-Jul	12-Sep	Th	05:30 - 08:30	2,250.00
A Practical Approach to Starting your Own Business - Entrepreneurship 101	Champs Fleurs	04-Jul	08-Aug	Th	05:30 - 08:30	2,250.00
Project Management for Business Professionals	San Fernando	06-Jul	10-Aug	Sa	08:30 - 12:30	2,250.00
A Practical Approach to Starting your Own Business - Entrepreneurship 101	San Fernando	10-Jul	07-Aug	We	05:30 - 08:30	2,250.00
Professional Customer Service Training- Maximising Customer Satisfaction	Champs Fleurs	13-Jul	17-Aug	Sa	01:00 - 04:00	1,850.00
Balloon Artwork	San Fernando	13-Jul	13-Jul	Sa	09:00 - 01:00	250.00
The Professional Certificate in Human Resource Management	San Fernando	20-Jul	28-Sep	Sa	09:00 - 12:00	2,250.00
Sign Language	San Fernando	20-Jul	20-Jul	Sa	09:00 - 01:00	250.00
Leadership & Coaching Skills for Business	San	26-Jul	26-Jul	Fr	09:00	1,500.00

Professionals - Seminar	Fernando		Jul		- 04:00	
Jewelry Making	San Fernando	27-Jul	27-Jul	Sa	09:00 - 03:00	250.00
Balloon Artwork- Part 2	San Fernando	27-Jul	27-Jul	Sa	09:00 - 01:00	250.00
The Professional Certificate in Supervisory Management	Trincity	27-Jul	05-Oct	Sa	09:00 - 12:00	2,250.00
Inventory and Warehouse Management for Business Professionals	Trincity	27-Jul	07-Sep	Sa	02:30 - 05:30	1,850.00
OSHA - General Industry (TT OSH Act) Training	Champs Fleurs	30-Jul	08-Oct	Tu	05:30 - 08:30	2,250.00
August						
Course	Location	Start Date	End Date	Day	Time	Cost
Certified Associate in Project Management - Intermediate Module CAPM	Champs Fleurs	03-Aug	28-Sep	Sa	09:00 - 01:00	2,750.00
Quick and Easy Nail Art Techniques	San Fernando	03-Aug	03-Aug	Sa	09:00 - 03:00	350.00
Make-up Essentials - Foundation to Finish	San Fernando	03-Aug	03-Aug	Sa	09:00 - 01:00	350.00
A Professional Certificate in Digital Marketing	San Fernando	10-Aug	05-Oct	Sa	09:00 - 12:00	2,450.00
Train the Trainer with Emotional Intelligence- A Practical Approach to Teaching and Learning	San Fernando	15-Aug	17-Aug	Th/Fr/Sa	09:00 - 04:00	2,650.00
A Practical Approach to Payroll and Budgeting	San Fernando	17-Aug	12-Oct	Sa	09:00 - 12:00	2,250.00
PMP® Certification	Trincity	24-Aug	16-Nov	Sa	09:00 - 01:00	5,200.00
Certified Associate in Project Management - Intermediate Module CAPM	San Fernando	29-Aug	31-Oct	Th	05:30 -	2,750.00

September

Course	Location	Start Date	End Date	Day	Time	Cost
A Practical Approach to Risk Assessment and Management	Champs Fleurs	03-Sep	12-Nov	Tu	05:30 - 08:30	2,250.00
Project Management for IT Professionals	Champs Fleurs	04-Sep	23-Oct	We	05:30 - 08:30	2,250.00
Facilities Management (Building Services Maintenance)	Champs Fleurs	04-Sep	23-Oct	We	05:45 - 08:45	2,650.00
PMP® Certification	San Fernando	07-Sep	23-Nov	Sa	09:00 - 01:00	5,200.00
Certified Associate in Project Management - Intermediate Module CAPM	Trincity	07-Sep	26-Oct	Sa	09:00 - 01:00	2,750.00
The Professional Certificate in Supervisory Management	Champs Fleurs	09-Sep	18-Nov	Mo	05:30 - 08:30	2,250.00
A Practical Approach to Taxation (Personal and Business)	Champs Fleurs	10-Sep	29-Oct	Tu	05:30 - 08:30	1,850.00
Inventory and Warehouse Management for Business Professionals	Champs Fleurs	10-Sep	22-Oct	Tu	05:30 - 08:30	1,850.00
Logistics Management for Business Professionals	San Fernando	10-Sep	22-Oct	Tu	05:30 - 08:30	1,850.00
The Professional Certificate in Human Resource Management	Champs Fleurs	11-Sep	13-Nov	We	05:30 - 08:30	2,250.00
Project Management for Business Professionals	Trincity	14-Sep	19-Oct	Sa	09:00 - 01:00	2,250.00
Professional Customer Service Training- Maximising Customer Satisfaction	Trincity	14-Sep	19-Oct	Sa	01:00 - 04:00	1,850.00
The Professional Certificate in Human Resource Management	San Fernando	17-Sep	26-Nov	Tu	05:30 - 08:30	2,250.00

The Professional Certificate in Supervisory Management	San Fernando	18-Sep	20-Nov	We	05:30 - 08:30	2,250.00
The Professional Certificate in Office Administration	San Fernando	21-Sep	23-Nov	Th	05:30 - 08:30	2,250.00
Networking, Collaboration and Teamwork for Professionals	Champs Fleurs	27-Sep	27-Sep	Fr	09:00 - 04:00	1,500.00
Facilities Management (Building Services Maintenance)	Trincity	28-Sep	16-Nov	Sa	09:00 - 12:00	2,650.00
The Professional Certificate in Office Administration	Trincity	28-Sep	30-Nov	Sa	09:00 - 12:00	2,250.00
October						
Course	Location	Start Date	End Date	Day	Time	Cost
A Professional Certificate in Digital Marketing	Champs Fleurs	01-Oct	26-Nov	Tu	05:30 - 08:30	2,450.00
Logistics Management for Business Professionals	Champs Fleurs	03-Oct	31-Oct	Th	05:30 - 08:30	1,850.00
Inventory and Warehouse Management for Business Professionals	San Fernando	03-Oct	07-Nov	Th	05:30 - 08:30	1,850.00
Psychology & Emotional Intelligence for Business Professionals	Trincity	03-Oct	21-Nov	Th	05:30 - 08:30	2,450.00
Project Management for Business Professionals	Champs Fleurs	05-Oct	09-Nov	Sa	02:00 - 06:00	2,250.00
Project Management for Business Professionals	San Fernando	05-Oct	09-Nov	Sa	09:00 - 01:00	2,250.00
OSHA - General Industry (TT OSH Act) Training	Trincity	05-Oct	07-Dec	Sa	09:00 - 12:00	2,250.00
Logistics Management for Business Professionals	Trincity	05-Oct	09-Nov	Sa	11:00 - 02:00	1,850.00

PMP® Certification	Champs Fleurs	07-Oct	02-Dec	Mo/We	05:30 - 08:30	5,200.00
A Professional Certificate in Management	Champs Fleurs	08-Oct	26-Nov	Tu	05:30 - 08:30	2,250.00
Effective Business Communication - Writing & Speaking	Champs Fleurs	09-Oct	13-Nov	We	05:30 - 08:30	1,950.00
A Practical Approach to Payroll and Budgeting	Champs Fleurs	10-Oct	28-Nov	Th	06:00 - 09:00	2,250.00
A Professional Certificate in Sales and Marketing	Champs Fleurs	10-Oct	28-Nov	Th	05:30 - 08:30	2,450.00
DIY- Interior Design on a Budget	San Fernando	12-Oct	12-Oct	Sa	09:00 - 01:00	350.00
Certified Associate in Project Management - Intermediate Module CAPM	San Fernando	12-Oct	09-Nov	Sa	09:00 - 03:00	2,750.00
Mastering Public Speaking and Presentations using PowerPoint	Trincity	12-Oct	30-Nov	Sa	09:00 - 12:00	2,250.00
Certified Associate in Project Management - Intermediate Module CAPM	Champs Fleurs	13-Oct	10-Dec	Su	09:00 - 01:00	2,750.00
The Professional Certificate in Office Administration	Champs Fleurs	20-Oct	01-Dec	Su	08:30 - 01:30	2,250.00
Train the Trainer with Emotional Intelligence- A Practical Approach to Teaching and Learning	Champs Fleurs	24-Oct	26-Oct	Th/Fr/Sa	09:00 - 04:00	2,650.00
Purchasing with Business Ethics for Business Professionals	Champs Fleurs	26-Oct	30-Nov	Sa	02:30 - 05:30	1,850.00
Leadership & Coaching Skills for Business Professionals - Seminar	San Fernando	26-Oct	26-Oct	Fr	09:00 - 04:00	1,500.00
Inventory and Warehouse Management for Business Professionals	Champs Fleurs	29-Oct	10-Dec	Tu	05:30 - 08:30	1,850.00
November						

Course	Location	Start Date	End Date	Day	Time	Cost
Make-up Essentials - Foundation to Finish	San Fernando	02-Nov	02-Nov	Sa	09:00 - 01:00	350.00
Jewelry Making	San Fernando	02-Nov	02-Nov	Sa	09:00 - 03:00	250.00
Supervisory Management Workshop	Champs Fleurs	07-Nov	08-Nov	Th	09:00 - 04:00	2,250.00