

FACT SHEET

The **SBCS Assured Certificate in Sustainable Recycling** was designed for persons seeking to become trained in the field of Waste Management and Recycling. This programme focuses on the procedures and processes of the local recycling industry. Participants will explore the operations of the various plant and equipment used for the processing of recyclable materials, maintenance of the plant and equipment, collection and transportation for processing and dispatching of recyclables, as well as the health and safety practices and procedures used in the recycling industry.

Assessment is undertaken through a combination of coursework assignments and written structured examinations

The Assured Certificate in Facilities Management programme was designed by SBCS GLI and is quality assured by City and Guilds of London. **Certificates will be issued by City and Guilds.**

Duration

This qualification can be completed in **six (6) months**. There are two (2) intakes per year in **January** and **September**.

Pre-requisites

A minimum of two (2) CSEC passes inclusive of Mathematics and English or any equivalent qualification to that stated above such as from GCE O’Level.

Mode of Study

Classes for this programme will be on evenings (5:30 – 8:30pm) and will be offered at our **Champs Fleurs campus**.

Assessments

This qualification will be assessed by a combination of coursework assignments and written structured examinations

To achieve the SBCS Assured Certificate in Facilities Management, learners must complete the following:

- **Sustainable Recycling Activities**

Assessments for each of the courses are as follows:

Course Title	Assessments
Sustainable Recycling Activities	<p>This unit gives learners the opportunity to gain knowledge relating to the recycling industry such as promoting good practices in sustainability and the environment, health and safety processes and procedures, proper collection, transportation and processing of recyclables, operation of plant and equipment as well as their maintenance.</p> <ul style="list-style-type: none"> ➤ Structured Examination question (3 hour) ➤ Portfolio Report

Fee Schedule

Fees for this programme are as follows:

FEE	AMOUNT	NOTE
SBCS Registration Fee	TT\$500	Payable upon registration
City & Guilds Registration Fee	£100 (one-time payment)	Payable by: February 26th 2021
Tuition Fee	Cash: TT\$6,000	Monthly payment plans are available
Examination Fee	TT\$500 (per exam)	Total Examination Fee = TT\$1000 Payable by: April 30st 2021
Examination Fee (Re-sit)	TT\$500 (per exam)	

NOTE:

All SBCS Fees in Sterling Pounds must be paid via bank draft payable to “SBCS Global Learning Institute”. Please include your name on the bank draft in the B/O (by order of) section

Contact Information

Further information can be found on the SBCS website:

<http://www.sbcs.edu.tt/academic-centre/cite/>

Course administrators can also be contacted directly:

Campus	Telephone: 663-SBCS (7227)	Email
Champs Fleurs	Extensions 1094/6/7/8	CITE-Eng@sbcs.edu.tt