

CORPORATE EDUCATION CENTRE (CEC)

COURSE OUTLINE



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Learn.

PROGRAMME: MBA
DURATION: 5:30 pm to 8:30 pm and 9:00 - 12:00
DAY(S): Monday/Saturdays
MODE: Part-Time
COMPONENT: Delivering Successful Projects
LECTURER: Annmarie Dookie
CAMPUS: Champs Fleurs

Contract Hours: 36
Actual Hours: 36

Lecture Number	Lecture Day & Date	Time	Hrs	Cum Hrs	Lecture Topic (s)	No./ Type of Session	Important Concepts/ Ideas to know	Expected Reading	Other Matters	Questions	Items Due For Next Class
1	Mon	January 12, 2026	5:30-8:30pm	3.0	3.00	Projects and Project Mgt The Project Manager	Lt/Online	The characteristics of project; PLC; The characteristics of project management; Determinants of project success; The history and future trends of project management; and Sustainability in project management. The role of the project manager; The skills required by the project manager; The way project managers lead projects and achieve cross-functional cooperation; The ethical conduct of project practitioners; and The concept of the project sponsor.	Module 1 - Projects and Project Mgt Module 2 - The Project Manager		Module 2 - The Project Manager Module 3 - From Strategy to Project
2	Mon	January 19, 2026	5:30-8:30pm	3.0	6.00	From Strategy to Project	Lt/Online	Project conceptualisation and the organisational context it is set in; Establishing project goals; Projects selection; Projects, programmes and portfolios; Project conceptual development and authorisation.	Module 3 - From Strategy to Project		Module 4 - HR - structuring and managing project Teams
3	Sat	January 24, 2026	9:00-12:00am	3.0	9.00	Human Resource – structuring and managing project	F2F	Project structures; Projects and organisational culture; The project team – characteristics, reasons for failure, stages in group development, virtual teams; The Project Management Office (PMO); Stakeholder management.	Module 4 - HR - structuring and managing project Teams		Module 5 - Risk Management
4	Mon	February 2, 2026	5:30-8:30pm	3.0	12.00	Risk Mgt	Lt/Online	Introduction to risk; Decisions and risk; Risks and contracts. Developing and using a risk management system	Module 5 - Risk Mgt		Module 6 - Time Management
5	Sat	February 14, 2026	9:00-12:00am	3.0	15.00	Time Mgt	F2F	Concept of planning in projects; Use of work breakdown structure and work logic evaluation; Key	Module 6 - Time Mgt		Module 6 - Time Management
February 16, 2026 CARNIVAL MONDAY - NO CLASS											
6	Sat	February 23, 2026	9:00-12:00am	3.0	18.00	Time Mgt	F2F	Calculation of CPM and PERT networks; Trade-off and rescheduling using crashing technique; Acceleration when damages are involved; Demonstration of project management tools, such as MS-Project; and The use of Agile approach in time and overall project management.	Module 6 - Time Mgt		Module 7 - Financial and Cost Mgt
7	Mon	March 2, 2026	9:00-12:00	2.0	21.00	Financial and Cost Mgt	Lt/Online	Cost types and headings; Cost estimation; Budgeting; Project cost control; Earned value analysis; and Project performance monitoring and reporting.	Module 7 - Financial and Cost Mgt		Module 7 - Financial and Cost Mgt
8	Mon	March 9, 2026	5:30-8:30pm	3.0	24.00	Financial and Cost Mgt	Lt/Online	Earned value analysis Past Paper Questions	Module 7 - Financial and Cost Mgt		Module 8 - Quality and Performance Management
9	Mon	March 16, 2026	5:30-8:30pm	3.0	27.00	Quality and Performance Mgt	Lt/Online	Concept of quality and standard; Cost and value of quality; Concept of quality management; Quality management system; and Quality tools and techniques.	Module 8 - Quality and Performance Mgt		Module 9 - Project Closure and Evaluation
10	Mon	March 23, 2026	5:30-8:30pm	3.0	30.00	Project Closure and Evaluation	Lt/Online	Types of project closure; Benefits realisation; and Project evaluation and final report.	Module 9 - Project Closure and		Review Modules for Past paper Questions
March 30, 2026 HOLIDAY - NO CLASS											
April 6, 2026 HOLIDAY - NO CLASS											
11	Sat	April 11, 2026	9:00-12:00pm	3.0	33.00	Rev/EP	F2F	Review - Past Paper Questions	Past papers		
12	Mon	April 20, 2026	5:30-8:30pm	3.0	36.00	Rev/EP	Lt/Online	Review - Past Paper Questions	Past papers		

Key / Legend

Lt/Online = Lecture Online F2F=In person Lecture Rev/EP = Revision/Exam Prep

Annmarie Dookie

Lecturer Signature

Course Administrator Signature

6-Oct-2025

Date Submitted

Date received

Last Notes: SBCS reserves the right to make changes to the information contained herein. Any changes effected to the information contained herein will be made known to all students concerned via class announcement. It is thus the responsibility of the student to attend all classes and to keep abreast of matters should they be absent from any class session. Students are advised and encouraged to contact their fellow classmates for updates where class sessions have been missed.
Date syllabus last modified: Jan 3, 2012

Unit Manager Signature

Quality Assurance Manager Signature

Executive Director Signature

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