# CORPORATE EDUCATION AND TRAINING CENTRE (CETC)

## COURSE OUTLINE

**PROGRAMME:** MBA
**DURATION:** January to May 2027
**DAY(S):** Monday/Saturdays
**MODE:** Hybrid
**COMPO** Delivering Successful Projects
**LECTURER:** Annmarie Dookie
**CAMPUS:** Champs Fleurs

**Contract Hours:** 36
**Actual Hours:** 36

| Lecture Number | Lecture Day & Date | | Time | Hrs | Cum Hrs | Lecture Topic (s) | No./ Type of Session | Important Concepts/ Ideas to know | Expected Reading | Other Matters | Questions | Items Due For Next Class |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Mon | January 11, 2027 | 5:30-8:30pm | 3.0 | 3.00 | Projects and Project Mgt<br>The Project Manager | Lt/Online | The characteristics of project; PLC; The characteristics of project management; Determinants of project success; The history and future trends of project management; and Sustainability in project management.<br><br>The role of the project manager; The skills required by the project manager; The way project managers lead projects and achieve cross-functional cooperation; The ethical conduct of project practitioners; and The concept of the project sponsor. | Module 1 - Projects and Project Mgt<br><br>Module 2 - The Project Manager | | | Module 2 - The Project Manager<br><br>Module 3 - From Strategy to Project |
| 2 | Mon | January 18, 2027 | 5:30-8:30pm | 3.0 | 6.00 | From Strategy to Project | Lt/Online | Project conceptualisation and the organisational context it is set in; Establishing project goals; Projects selection; Projects, programmes and portfolios; Project conceptual development and authorisation. | Module 3 - From Strategy to Project | | | Module 4 - HR - structuring and managing project Teams |
| 3 | Sat | January 30, 2027 | 9:00-12:00 | 3.0 | 9.00 | Human Resource – structuring and managing project Teams | F2F | Project structures; Projects and organisational culture; The project team – characteristics, reasons for failure, stages in group development, virtual teams; The Project Management Office (PMO); Stakeholder management. | Module 4 - HR - structuring and managing project Teams | | | Module 5 - Risk Management |
| | Mon | February 8, 2027 | | | | | | CARNIVAL MONDAY - NO CLASS | | | | |
| 4 | Mon | February 15, 2027 | 5:30-8:30pm | 3.0 | 12.00 | Risk Mgt | Lt/Online | Introduction to risk; Decisions and risk; Risks and contracts.<br>Developing and using a risk management system | Module 5 - Risk Mgt | | | Module 6 - Tme Management |
| 5 | Sat | February 20, 2027 | 9:00-12:00am | 3.0 | 15.00 | Time Mgt | F2F | Concept of planning in projects; Use of work breakdown structure and work logic evaluation; Key scheduling terminology; Scheduling process; Precedence diagrams; Deterministic and probabilistic duration estimating; | Module 6 - Tme Mgt | | | Module 6 - Tme Management |
| 6 | Sat | February 27, 2027 | 9:00-12:00am | 3.0 | 18.00 | Time Mgt | F2F | Calculation of CPM and PERT networks; Trade-off and rescheduling using crashing technique; Acceleration when damages are involved; Demonstration of project management tools, such as MS-Project; and The use of Agile approach in time and overall project management. | Module 6 - Tme Mgt | | | Module 7 - Financial and Cost Mgt |
| 7 | Mon | March 8, 2027 | 5:30-8:30pm | 3.0 | 21.00 | Financial and Cost Mgt | Lt/Online | Cost types and headings; Cost estimation; Budgeting; Project cost control;<br>Earned value analysis; and Project performance monitoring and reporting. | Module 7 - Financial and Cost Mgt | | | Module 7 - Financial and Cost Mgt |
| 8 | Mon | March 15, 2027 | 5:30-8:30pm | 3.0 | 24.00 | Financial and Cost Mgt | Lt/Online | Earned value analysis Past Paper Questions | Module 7 - Financial and Cost Mgt | | | Module 8 - Quality and Performance Management |
| 9 | Mon | March 22, 2027 | 5:30-8:30pm | 3.0 | 27.00 | Quality and Performance Mgt | Lt/Online | Concept of quality and standard; Cost and value of quality; Concept of quality management; Quality management system; and Quality tools and techniques. | Module 8 - Quality and Performance Mgt | | | Module 9 - Project Closure and Evaluation |
| | Mon | March 29, 2027 | | | | | | EASTER MONDAY - NO CLASS | | | | |
| 10 | Mon | April 5, 2026 | 5:30-8:30pm | 3.0 | 30.00 | Project Closure and Evaluation | Lt/Online | Types of project closure; Benefits realisation; and Project evaluation and final report. | Module 9 - Project Closure and Evaluation | | | Review Modules for Past paper Questions |
| 11 | Sat | April 10, 2026 | 9:00-12:00am | 3.0 | 33.00 | Rev/EP | F2F | Review - Past Paper Questions | Past papers | | | |
| 12 | Sat | April 17, 2026 | 9:00-12:00am | 3.0 | 36.00 | Rev/EP | F2F | Review - Past Paper Questions | Past papers | | | |

**Key / Legend**
Lt/Online = Lecture Online F2F=In person Lecture Rev/EP = Revision/Exam Prep

Lecturer Signature

14-Sep-2026
Date Submitted

Course Administrator Signature

Date received

**Last Notes: SBCS reserves the right to make changes to the information contained herein. Any changes effected to the information contained herein will be made known to all students concerned via class announcement. It is thus the responsibility of the student to attend all classes and to keep abreast of matters should they be absent from any class session. Students are advised and encouraged to contact their fellow classmates for updates where class sessions have been missed.**
**Date syllabus last modified: Jan 3, 2012**

Unit Manager Signature

Date received

Quality Assurance Manager Signature

Date received

Executive Director Signature

Date received