



Course: Fundamentals of Spanish for Beginners

Contact Hours: 24

Pre-requisites: None

Abstract

On completion of this course, students will be able to function in a variety of real life travel and business scenarios/situations. They will be able to listen to and understand an educated native speaker, and give appropriate oral responses. Participants will also be able to read and understand relevant written texts [forms, menus, signs etc.].

Course Outline

1) Basic pronunciation

- Overview of Latin American countries including names, capitals.
- Names of persons and related cultural traditions

2) Greetings and Introductions

- Greetings at different times of the day/night
- Saying good-bye
- Distinguishing between Tú and Usted
- Forms of addresses

3) Personal and Professional Information

- Questioning and responding regarding: Name, Age, Nationality, Address, Family details, Contact information, Profession, Company, Basic interests
- Personal description

4) Factual Information

- Filling out Forms
- Time – Numbers
- Date – Days of the week, months of the year
- Basic facts about your country

5) Travel

- Booking a flight
- Situations at the airport, in the plane, at customs and immigration
- Changing money

6) Hotel

- Making a reservation
- Types of Accommodation
- Services and Facilities
- Checkout

7) Transport

- Types of transport
- Distance
- Directions

8) Restaurant

- Making a reservation
- Ordering a meal
- Requesting your bill
- Making a query or complaint
- Relevant culture including tips and toasting etc.

9) Shopping

- Basic structures in different shopping scenarios
- Methods of payment
- Types of shops and basic items sold
- Specific vocabulary and structures – sizes, colours etc. and relevant adjectives

10) Business equipment and services

- Equipment in the office
- Common business services
- Telephone conversations

11) Expressing needs, states and desires

- Hunger, thirst, heat and cold etc.
- Emotions and personality
- Desires
- Intentions

12) Leisure activities

- Places of interest
- Common leisure activities
- Holidays and holiday greetings
- Relevant culture e.g. siesta etc.