



ACCA Diploma in Financial and Management Accounting (RQF Level 2) and SBCS GLI's Life Skills Short Courses.

SBCS GLI is pleased to offer the ACCA Diploma in Financial and Management Accounting (RQF Level 2) combined with SBCS GLI Life Skills Short Courses.

If you are seeking a rewarding career in accountancy and finance, then this combination is the foundation you need. It develops competence in clerical accounting responsibilities in financial and management accounting, and also equips you with skills germane to the professional working environment.

Students will have the opportunity to enhance their knowledge and understanding of preparing financial documentation, costing principles and techniques and aspects of professionalism in the workplace. They will also be trained in the use of productivity software, employing critical thinking and the practices of business communication and ethics.

While students are preparing for their ACCA Diploma in Financial and Management exams in December 2024, they will also be preparing for the world of work!

At the end of the programme, students will have acquired the basic tenets of being well-rounded accounting and finance professionals, who are capable of communicating clearly, and thinking critically, strategically and ethically.

Set yourself on a path of endless possibilities with ACCA and SBCS GLI, with our **ACCA Diploma in Financial and Management Accounting (RQF Level 2) and SBCS GLI Life Skills Courses.**

Course Outline	
Course	Description
ACCA Diploma in Financial and Management Accounting (RQF Level 2) <ul style="list-style-type: none">○ Recording Financial Transactions (FA1)	Introduces the candidate to the fundamentals of preparing and recording financial documentation from originating documents and processing ledger transactions up to the trial balance stage. It also covers relevant banking procedures associated with bookkeeping, maintaining and reconciling cash and petty cash records and preparing the journal and relevant control accounts and identifying and correcting errors.

<p>ACCA Diploma in Financial and Management Accounting (RQF Level 2)</p> <ul style="list-style-type: none"> ○ Management Information (MA1) 	<p>Introduces candidates to basic costing principles and techniques and the tools with which to use these principles and techniques</p> <p>Students will develop knowledge and understanding of providing relevant information in an organisation to support management in their planning and decision-making.</p>
<p>Study Skill in Research</p>	<p>This programme is designed to improve overall study skills and to enhance the writing skills of participants. Participants will be coached on how to develop effective strategies for studying and adapt good time management strategies to become successful students. They will also be exposed to various research skills and academic writing for higher education. On completion, students should be able to find, select and note information efficiently and critically.</p>
<p>Introduction to Project Management</p>	<p>The programme is designed to introduce students to project management concepts. Participants will be introduced to the key concepts, principles and methods for managing projects effectively. The project life cycle and project management processes will be discussed, and practical opportunities will be provided for project management techniques to be applied to relevant activities. A mix of case studies, videos, and questionnaires will be utilised. At the end of this introductory course, participants will have the knowledge and skills required to manage a small project within an organisational context.</p>
<p>Study Schools</p>	<p>Intense question-based revision sessions to be held in November 2024 in preparation for FA1 and MA1 exams in December 2024.</p>
<p>Foundations In Professionalism (FIP)</p>	<p>The Foundations in Professionalism is an online, interactive module, which helps to understand what it means to act professionally and ethically at work. This will need to be completed in order to receive the Diploma Certificate awards from ACCA.</p>

Details below:

- Campus: Tuition offered at our Champs Fleurs Campus
- Semester: Begins September 9, 2024 and ends December 18, 2024 Semester
- Mode: Full Time Classes (See attached time table)
- SBCS GLI Fees: Registration Fee - \$200 & Tuition Fee - \$3,950 (inclusive of books and study schools). Total fee - \$4,150
- ACCA Registration Fee: £45
- ICATT Registration Fee: \$185.63
- Exam Fees: US\$125 per exam (FA1 & MA1)

Additional Notes:

1. Annual subscription fees are payable to ACCA and ICATT by 1 January each year:

- ACCA Reduced First Year's Subscription Fee: £58
- ACCA Standard Annual Subscription Fee: £134
- ICATT Annual Subscription Fee: \$185.63

Note that all fees are subject to change

2. Payment plans for SBCS tuition fees:

- 50% down payment upon registration and the balance to be paid by the end of October 2024.

3. Study Materials are included in the tuition fee:

- BPP e-Textbooks
- BPP e-Revision Kits

4. Exam Fees are due by November 2, 2024.