

INTRODUCTION

The CIPS certification in Procurement and Supply is a globally recognized qualification offered by The Chartered Institute of Procurement & Supply body based in the United Kingdom. CIPS is the world's largest organisation dedicated to the Procurement profession, with a global community of over 200,000. CIPS qualifications are globally recognised as the drivers of leading-edge thinking and professionalism, leading to award of MCIPS and beyond.

There are four (4) levels of certification that are offered at SBCS; the Advanced Certificate, Diploma, Advanced Diploma and Professional Diploma in Procurement and Supply.

CIPS – EXAMINATIONS

Exams are held in March, May, July and November each year. Examination fees are updated via the CIPS website and will be confirmed by CIPS during the semester.

- ✓ All foreign fees are payable in 'Sterling Silver Pounds' (£) only. Course Administrators will advise on methods of payment.
- ✓ All local fees are payable to 'SBCS Global Learning Institute Ltd.' via **LINX, CREDIT CARD** or **CHEQUE** only.

TUITION

✓ SBCS registration and tuition fees are payable upon registration (payment plan options available, contact Course Administration for further details)

SBCS Registration:

\$ 350.00 payable at the start of each semester (**non-refundable**)

Books:

Study Guides, eBooks and eLearning material are available for purchase via the CIPS website:

<https://www.cips.org/en/learn/books/>

Foreign Fees

CIPS Registration:

£205.00 first-time CIPS students

CIPS Membership Renewal:

£155.00 **continuing students only**

CIPS Examination fees:

(Objective Response) £97.00 per subject

(Constructive Response) £133.50 per subject

*****Fees subject to review by CIPS**

ENTRY REQUIREMENTS/STRUCTURE

ADVANCED CERTIFICATE IN PROCUREMENT AND SUPPLY OPERATIONS

REQUIREMENTS:	CODE	EXAM TYPE	UNIT	Cash Price	CREDIT PRICE
- No entry requirements	L3M1	OR	Procurement and Supply Environments	\$1300.00	\$1650.00
	L3M2	OR	Ethical Procurement and Supply	\$1300.00	\$1650.00
	L3M3	OR	Contract Administration	\$1300.00	\$1650.00
	L3M4	OR	Team Dynamics and Change	\$1300.00	\$1650.00
	Plus One elective from the following				
	L3M5	OR	Socially Responsible Procurement	\$1300.00	\$1650.00
	L3M6	OR	Socially Responsible Warehousing and Distribution	\$1300.00	\$1650.00

DIPLOMA IN PROCUREMENT AND SUPPLY

REQUIREMENTS:	CODE	EXAM TYPE	UNIT	CASH PRICE	CREDIT PRICE
- 2 A' Levels/CAPE equivalent - At least two (2) years' work experience in a business environment - Advanced Certificate in Procurement and Supply Operation	L4M1	CR	Scope & Influence of Procurement and	\$1800.00	\$1950.00
	L4M2	OR	Defining Business Needs	\$1000.00	\$1150.00
	L4M3	OR	Commercial Contracting	\$1000.00	\$1150.00
	L4M4	OR	Ethical and Responsible Sourcing	\$1000.00	\$1150.00
	L4M5	OR	Commercial Negotiation	\$1000.00	\$1150.00
	L4M6	OR	Supplier Relationships	\$1000.00	\$1150.00
	L4M7	OR	Whole Life Asset Management	\$1000.00	\$1150.00
	L4M8	CR	Procurement & Supply in Practice	\$1800.00	\$1950.00

**Students pending the completion of their Level 3 Advanced Certificate can be considered on an individual basis.

This information is subject to change without prior notice

THE CHARTERED INSTITUTE OF PROCUREMENT & SUPPLY

ADVANCED DIPLOMA IN PROCUREMENT AND SUPPLY

REQUIREMENTS:	CODE	EXAM TYPE	UNIT	CASH PRICE	CREDIT PRICE
– Diploma in Procurement and Supply	L5M1	CR	Managing Teams and Individuals	\$1700.00	\$1900.00
	L5M2	OR	Managing Supply Chain Risk	\$1050.00	\$1300.00
	L5M3	OR	Managing Contractual Risk	\$1050.00	\$1300.00
	L5M4	CR	Advanced Contract and Financial Management	\$1700.00	\$1900.00
	L5M5	OR	Managing Ethical Procurement and Supply	\$1050.00	\$1300.00
	Plus THREE electives from the following				
	L5M6	OR	Category Management	\$1050.00	\$1300.00
	L5M7	OR	Achieving Competitive Advantage through the Supply Chain	\$1050.00	\$1300.00
	L5M8	OR	Project and Change Management	\$1050.00	\$1300.00
	L5M9	OR	Operations Management	\$1050.00	\$1300.00
	L5M10	OR	Logistics Management	\$1050.00	\$1300.00
L5M15	OR	Advanced Negotiations	\$1050.00	\$1300.00	

**Students pending the completion of their Level 4 Diploma can be considered on an individual basis.

PROFESSIONAL DIPLOMA IN PROCUREMENT AND SUPPLY

REQUIREMENTS:	CODE	EXAM TYPE	UNIT	CASH PRICE	CREDIT
– Advanced Diploma in Procurement and Supply	L6M1	CR	Strategic Ethical Leadership	\$2200.00	\$ 2500.00
	L6M2	CR	Global Commercial Strategy	\$2200.00	\$ 2500.00
	L6M3	CR	Global Strategic Supply Chain Management	\$2200.00	\$ 2500.00
	L6M4	CR	Future Strategic Challenges for the Profession	\$1350.00	\$1500.00
	Plus THREE electives from the following				
	L6M5	OR	Strategic Programme Leadership	\$1350.00	\$1500.00
	L6M7	OR	Commercial Data Management	\$1350.00	\$1500.00
	L6M8	OR	Innovation in Procurement and Supply	\$1350.00	\$1500.00
	L6M9	OR	Supply Network Design	\$1350.00	\$1500.00
	L6M10	OR	Global logistics Strategy	\$1350.00	\$1500.00

**Students pending the completion of their Level 5 Diploma can be considered on an individual basis.



SBCS GLOBAL LEARNING INSTITUTE LTD

Champs Fleurs campus

Ext. 1040-1047

Email: cubp@sbc.edu.tt

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Payment plans requested would be based on the credit prices noted above.

A down payment of 50% of the payable tuition value plus the Admin fee will be required upon registration.

Single paper: 50% down and one monthly instalment.

Two papers: 50% down and two monthly instalments

Three-Four papers: 50% down and three-monthly instalments.

Please note the following as it relates to refunds on payments and withdrawals:

(A) Requests for refunds or Withdrawals on diploma, degree and professional Programmes must be made within one (1) month of the start of classes.

(B) Refunds on, diploma, degree and professional Programmes are subject to an administrative charge of 25% of the tuition cost/module(s)/course fee OR \$500 per module/course, whichever is greater. **Registration fees are non-refundable.**

(C) Students in receipt of exemptions after registering for a course qualify for a refund subject to conditions (A) and (B).

(D) A **15% Penalty Fee** will apply to instalments not paid on the agreed due date unless prior approval to defer is received from the Finance Department.

(E) It is understood that should you fail to meet your payment obligations, SBCS reserves the right to deny you access to face-to-face or online classes; to restrict your access to online resources and to withhold certificates and awards until payment is made in full.



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FURTHER INFORMATION

For any questions on this programme, please contact our Centre for Undergraduate Business Programmes (CUBP) department via the following:

SBCS Champs Fleurs Campus

Email: cubp@sbc.edu.tt

Phone: 663-7227 Ext. 1040, 1044 – 1047

Mobile: 769 – 5400, 769-5128

Website: www.sbc.edu.tt

Please access the following links and attached document for additional information.

<http://cips.org/en/membership/>

<http://cips.org/en/qualifications/about-cips-qualifications/>

<http://cips.org/en/qualifications/student-zone/>